

## **CABINET MEMBER FOR REGENERATION AND DEVELOPMENT SERVICES**

**Venue: Meeting Room 1,  
Central Library,  
Walker Place, Rotherham**

**Date: Friday, 1st August, 2008**

**Time: 9.30 a.m.**

### **A G E N D A URGENT BUSINESS POWERS MEETING**

1. To determine if the following matters are to be considered under the categories suggested, in accordance with the Local Government Act 1972 (as amended March 2006).
2. To determine any item which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency.
3. Boston Castle - Conservation Architect Procurement. (report attached) (Pages 1 - 3)  
Phil Gill, Greenspaces Manager, to report  
- to request exemption from Standing Orders.

<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	<b>Cabinet Member for Regeneration &amp; Development Services – Urgent Business Powers</b>
<b>2.</b>	<b>Date:</b>	
<b>3.</b>	<b>Title:</b>	<b>Boston Castle – Conservation Architect Procurement</b>
<b>4.</b>	<b>Programme Area:</b>	<b>Environment &amp; Development Services</b>

### **5. Summary**

Approval is sought to retrospectively invoke Standing Order 38.1 which allows exemption from normal contract standing orders. This is in respect of placing an order with the Conservation Architects Purcell, Miller and Tritton, to the value of £7,040, for a Conservation Statement. This needs to be submitted to the Heritage Lottery Fund with the round 1 Boston Castle restoration application form.

### **6. Recommendations**

**That Members receive this report and approve invocation of Standing Order 38.1 in respect of placing an order with Purcell, Miller and Tritton for a Conservation Statement**

## 7. Proposals and Details

It is the intention to submit a Round 1 application to the Heritage Lottery Fund for approximately £500,000 grant towards an overall project budget of £1,600,000. This is for proposed restoration work to be carried out on Boston Castle and the creation of a new extension housing visitor facilities.

This application is part of the revised procedures that the HLF introduced this year. A Round 1 application is a very much abbreviated submission than has previously been the case.

The only document that needs to accompany the application is a Conservation Statement.

### Conservation Statement

The following conservation architects were approached and asked to provide a quotation for a Conservation Statement:

- LDA Design
- Purcell Miller Tritton
- Lindsay Cowle
- Andrew Boyce at Ferrey and Mennim
- Paul Hewitt Architect

All architects with the exception of LDA are on the Register of Architects Accredited in Building Conservation.

The following two conservation architect practices responded

- LDA Design
- Purcell Miller Tritton

The price submitted by Purcell Miller Tritton was £7,040 compared to £16,837 submitted by LDA. The Recommendation is to proceed with Purcell Miller Tritton for the Conservation Statement to the sum of £ 7,040.00.

## 8. Finance

The cost is £7,040 for the Conservation Statement. This will be funded from the Council Capital Fund.

A Conservation Management Plan is then to be produced, at a further cost of £14,744.00, after the satisfactory completion of a Conservation Statement and following the submission of a Stage 1 application. It is expected that subject to a stage 1 pass HLF would contribute to fees beyond this point.

## 9. Risks and Uncertainties

Failure to place this order will make it very difficult to meet the September 8<sup>th</sup> deadline that the HLF have set for a completed round 1 application form and a Conservation Statement.

**10. Policy and Performance Agenda Implications**

The course of action being pursued will ensure compliance with Council Standing Orders.

**11. Background Papers and Consultation**

This matter has been discussed and agreed with Head of Financial Services and Legal Services.

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